

## INTERVIEW GUIDE FOR SOCIAL WELFARE PERSONNEL

**Dear Respondent,**

My name is **Nsama Mutale** a post graduate student at the University of Lusaka carrying out a research with topic: **assessing the effectiveness of social cash transfer among the vulnerable groups in Kazimule ward of Chipata district.**

You have been selected to participate in this research because of the position you hold as assistant program officer. Please note that the information you will provide is purely for academic purposes and will be treated with the highest degree of confidentiality. You are therefore required to be objective in your responses.

**Instructions**

* Give your answers either by writing in the blank spaces provided or by ticking where appropriate.
* Please try as much as possible to make your answers specific. Your truthful and specific answers will immensely be appreciated.
* Do not provide details of your identity.

**SECTION A: DEMOGRAPHICS**

1. What is your gender?

Male [ ] Female [ ]

1. What is your age range?

20-30 years [ ] 31-35 years [ ] 36-40 years [ ] 41-45 years [ ] 46-50 years [ ] 51-55 years [ ]

**SECTION B: THE ROLE OF SOCIAL WELFARE IN THE MANAGEMENT OF SOCIAL CASH TRANSFER PROGRAM.**

1. How are the social cash transfer beneficiaries identified?.........................................................................................................................................................................................................................................................................
2. What is the role of the social welfare department in the administration of the social cash transfer program?

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1. What is the intended purpose of the social cash transfer to the vulnerable groups?

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1. How often are the funds disbursed to the vulnerable groups?

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1. How are the beneficiaries monitored?

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**SECTION C: THE CHALLENGES FACED BY SOCIAL WELFARE DEPERTMENT IN MANAGING THE SOCIAL CASH TRANSFER PROGRAM**

1. What are some of the challenges faced in managing the social cash transfer program?

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1. How have you been able to solve these challenges?

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**SECTION D: RECOMMENDATIONS ON HOW TO IMPROVE THE SOCIAL CASH TRANSFER PROGRAM**

1. What are some of the issues overlooked in the social cash transfer program which have made it difficult in managing it?

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1. What are some of the recommendations you can give in order to improve the management of the program?

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**Thank you for your Participation!**



## INTERVIEW GUIDE FOR BENEFICIRIES

**Dear Respondent,**

My name is **Nsama Mutale**, I am a post graduate student at the University of Lusaka carrying out a research with topic: **assessing the effectiveness of social cash transfer among the vulnerable groups in Kazimule ward of Chipata district.**

You have been selected to participate in this research because of the position you hold as School Guidance and Counselling Teacher. Please note that the information you will provide is purely for academic purposes and will be treated with the highest degree of confidentiality. You are therefore required to be objective in your responses.

**Instructions**

* Give your answers either by writing in the blank spaces provided or by ticking where appropriate.
* Please try as much as possible to make your answers specific. Your truthful and specific answers will immensely be appreciated.
* Do not provide details of your identity.

**SECTION A: DEMOGRAPHICS**

1. What is your gender?

Male [ ] Female [ ]

2. What is your age range?

20-30 years [ ] 31-35 years [ ] 36-40 years [ ] 41-45 years [ ] 46-50 years [ ] 51-55 years [ ] 56-64 years[ ] 65 and above [ ]

1. Target Group
2. Elderly [ ]
3. Disabled [ ] [ ]
4. Widowed/Female headed [ ]

Give the number of dependents in your

family\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION B: IDENTIFICATION PROCESS OF VULNERABLE GROUPS AND EFFECTIVENESS OF THE SOCIAL CASH TRANSFER**

1. What is your main economic activity?

[ ] Agriculture [ ] Livestock rearing [ ] Gardening [ ] Business

Others\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. (a) Are you aware of any cash transfer program funds in your county?

[ ] Yes [ ] No

(b)If yes, how did you get the information?

[ ] Through a friend [ ] Chiefs [ ] Through the Radio/Television [ ] Others

(Specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION C: IMPLEMENTAION OF THE CASH TRANSFER PROGRAM AND THE EFFECTIVENESS**

7. Have you ever benefitted from cash transfer program? Yes [ ] No [ ]

If yes, How many times in a year?

a) Less than two times

b) 3 – 5 times

c) 6 – 8 times

d) More than 9 times

8. How much money do you get per disbursement?

a) K90 [ ]

b) K180 [ ]

c) K360 [ ]

d) Other(indicate amount)…………….

9. How has social cash transfer impacted on the lives of the vulnerable groups?...........................................................................................................................................................................................................................................................................................................10. How has social cash transfer impacted on the nutrition status of the vulnerable groups?...........................................................................................................................................................................................................................................................................................................

11.What has been the health benefits of social cash transfer on the vulnerable groups?...........................................................................................................................................................................................................................................................................................................

12. How has social cash transfer enhanced the education among the vulnerable children?.........................................................................................................................................................................................................................................................................................................

13. List mainly how you spend the cash transfer funds? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thank you for your Participation!**

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## FOCUS GROUP DISCUSSION GUIDE FOR SOCIAL CASH TRANSFER BENEFICIARIES

## Dear Respondent,

My name is **Nsama Mutale**, I am a post graduate student at the University of Lusaka carrying out a research with topic: **assessing the effectiveness of social cash transfer among the vulnerable groups in Kazimule ward of Chipata district.**

You have been selected to participate in this research because of the position you hold as School Manager. Please note that the information you will provide is purely for academic purposes and will be treated with the highest degree of confidentiality. You are therefore required to be objective in your responses.

**Instructions**

* Give your answers either by writing in the blank spaces provided or by ticking where appropriate.
* Please try as much as possible to make your answers specific. Your truthful and specific answers will immensely be appreciated.
* Do not provide details of your identity.

**SECTION A: DEMOGRAPHICS**

1. What is your gender?

Males [ ] Females [ ] Males and Females [ ]

1. Age range?
2. Less than 19 years[ ] 20-30 years [ ] 31-35 years [ ] 36-40 years [ ] 41-45 years [ ] 46-50 years [ ] 51-55 years [ ]
3. Marital Status
4. Single [ ]
5. Married [ ]
6. Divorced [ ]
7. Separated [ ]
8. Widowed [ ]

**SECTION B: UTILIZATION OF SOCIAL CASH TRANSFER**

1. How has social cash transfer benefited the vulnerable groups in your community……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………..
2. How do you utilize the social cash transfer?

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**SECTION C: RECOMMENDATIONS OF SOCIAL CASH TRANSFER**

1. What are some of the challenges you face in accessing the social cash transfer?…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………......
2. What recommendations can you give to help improve the disbursement of social cash transfer program?...........................................................................................................................................................................................................................................................................................................................................................................................................................

**Thank you for your Participation!**